NEW: *Online Employment and Income Verification*

Dear Valued Employee,

We are pleased to announce that **Colorado Heights University** has partnered with an Income and Employment Verification service, InVerify. This service will help with gathering verification information needed to apply for:

- Loans, home mortgage, new job, or rental qualification

OR

- Social Service benefits such as temporary assistance, housing assistance, child support, or nutrition assistance

How to Use the Service

Please refer verifiers to www.inverify.net or (866) 295-7363 for customer support/assistance. They will be required to register and obtain a login for the InVerify secure, self-service site.

FOR EMPLOYMENT VERIFICATION

(Includes employment status, start date, job title, length of service, etc. with no income information)

Verifier will need:

- Company Code: **CHU350**
- Your Social Security number

FOR INCOME VERIFICATION

(Includes payroll data, YTD wages, historical pay information, etc.)

Verifier will need:

- Company Code: **CHU350**
- Your Social Security number
- Your Income Key
  - Income Key for **Colorado Heights University** = **Last 4 of SSN + the first 3 characters of Last name**
    Ex.- John Smith = 9999SMI